

# J O B   D E S C R I P T I O N



POSITION: Props Overhire  
REPORTS TO: Props Supervisor  
STATUS: Part-time, Overhire  
COMPENSATION: \$18.00 per hour (based on experience)

## **ABOUT THE ROLE**

SCR seeks props artisans and carpenters to join the Props overhire pool. These roles are filled on an as needed basis to support the props construction, maintenance, and organization operations for each of our 8-show season, conservatory productions, and special events. Candidates can be skilled in soft goods, carpentry, or both.

*Daily activities & responsibilities may include:*

- Build, fabricate, and modify props, including but not limited to:
  - Soft goods
  - Hand props
  - Furniture
  - Graphics and newspaper layouts
  - Foliage
  - Casting
  - Artificial foods
  - Consumables
  - Furnishings
  - Set decoration
- Communicate project progress to Props Supervisor
- Assist with prop area storage organization
- Maintain the safety & cleanliness of all shop areas.
- Adhere to all PPE & safety protocols.

## **ABOUT THE PERSON**

*Qualities & skills that best serve a Props Overhire may be:*

- Previous experience working in a prop shop as an artisan or carpenter
- Skilled in all aspects of soft good construction including, but not limited to; hand & machine sewing, furniture upholstery, and drapery building
- Basic carpentry skills
- Demonstrated power and hand tool operation and safety knowledge preferred
- Able to follow verbal and/or written instructions
- Strong attention to detail while on tight deadlines
- Team-oriented mindset and interest in maintaining a collaborative work environment
- Commitment to equity, diversity, inclusion and belonging and enthusiasm to nurture an anti-racist work culture

## **WORKING CONDITION**

*Regular tasks of this position may include:*

- Standing & walking for 4-6 hours at a time, occasionally outdoors
- Lifting 50-70lbs alone or with assistance
- Pushing/pulling dollies and carts
- Climbing ladders while carrying materials
- Loading furniture and large props into company & rented vehicles
- Kneeling, reaching, bending

## **COVID PROTOCOL**

SCR requires that all employees be fully vaccinated against COVID-19 as a condition of employment, subject to limited medical or religious exceptions.

## **TO APPLY**

To be added to our Props overhire pool, please submit your resume to [production@scr.org](mailto:production@scr.org).

*SCR is a proud equal opportunity employer. We embrace diversity and are committed to creating an inclusive environment for all employees.*