

J O B D E S C R I P T I O N



POSITION: Hair & Makeup Assistant
REPORTS TO: Hair & Makeup Supervisor
COMPENSATION: \$21 hourly
STATUS: Full-time, Non-exempt
START DATE: September 2022 (Negotiable)

ABOUT THE COMPANY

Tony Award-winning South Coast Repertory, founded in 1964, is led by Artistic Director David Ivers and Managing Director Paula Tomei. SCR is widely recognized as one of the leading professional theatres in the United States. While its productions represent a balance of classic and modern plays and musicals, SCR is renowned for its extensive new-play development program—The Lab@SCR—which includes one of the nation’s largest commissioning programs for emerging, mid-career and established writers. Of SCR’s more than 500 productions, one-quarter have been world premieres. SCR-developed works have garnered two Pulitzer Prizes and eight Pulitzer nominations, several Obie Awards and scores of major new-play awards. Located in Costa Mesa, Calif., SCR is home to the 507-seat Segerstrom Stage, the 336-seat Julianne Argyros Stage and the 94-seat Nicholas Studio.

ABOUT THE POSITION

SCR seeks a Hair & Makeup Assistant to lead backstage wig and make up running and maintenance operations for our 8-show season, conservatory productions, and special events. This position also assists with the building and upkeep of wigs and Wig Shop organization. A great fit for this role means you enjoy building supportive relationships with regularly changing casts and production teams, as well as being a hands-on technician backstage.

ABOUT THE ROLE

- Act as lead wig and makeup run crew technician for productions, including assisting actors with putting on wigs and/or makeup, hair styling, and quick changes
- Train and oversee wig/make up technicians across all stages
- Choreograph wig and makeup quick changes in collaboration with stage management, actors, and Wardrobe team. This includes training wig/make up technicians and run crew members as needed.
- Maintain regular communication with Hair & Makeup Supervisor about show and wig/makeup issues.
- Participate in wig build and maintenance for each production
- Participate in dressing room load in and strike
- Construct, rig, and assemble wigs and related items safely and effectively
- Maintain wig and makeup work spaces, storage spaces and inventory to a high standard of cleanliness and organization

ABOUT THE PERSON

Qualities and skills that best serve a Hair and Makeup Assistant may be:

- A minimum of 2 years theatrical wig building experience with demonstrated skill in designing, building, styling and maintaining wigs and hairpieces
- Strong knowledge of period and contemporary hair styling and makeup techniques
- Makeup effect and appliance creation skills desired
- Interest in learning new techniques and expanding skills
- Cosmetology license desired
- Experience working in a professional wig and makeup shop environment or equivalent
- Must be able to maintain a flexible work schedule
- Strong people skills and ability to build positive working relationships with new production teams
- Team-orientated
- Commitment to equity, diversity, inclusion and belonging, and enthusiasm to nurture an anti-racist work culture

WORKING CONDITION

Regular tasks of this position may include:

- Sitting for 4-6 hours at a time
- Pushing, pulling and lifting up to 30lbs alone or with assistance
- Seeing and maneuvering in crowded and dark backstage spaces
- Occasionally performing quick changes or hand-offs on staircases or ladders
- Theatrical haze or fog commonly used onstage and backstage

COMPENSATION

SCR offers a comprehensive compensation and benefits package including a retirement plan with an employer match, escalating paid vacation, sick, personal days and holidays, and health benefits including medical, dental, vision, life and long-term disability insurance.

COVID PROTOCOL

SCR requires that all employees be fully vaccinated against COVID-19 as a condition of employment, subject to limited medical or religious exceptions.

TO APPLY

To be fully considered for the position, please submit your resume, cover letter, and 3 references to production@scr.org.

SCR is a proud equal opportunity employer. We embrace diversity and are committed to creating an inclusive environment for all employees.